

 Job & Career Accelerator

# YOU'RE HIRED

Changes everything!

**NEW!**  
**VERSION**  
**5.0**

## Job & Career Accelerator

**MORE** powerful than ever  
**SLEEK** new design  
**EASIER** navigation  
**EXPANDED** guidance pages  
**NEW ITEM:** career articles  
**NEW TOOL:** skills assessment  
**IMPROVED** resume and letter builders  
**ADDITIONAL** sample resumes  
**RESPONSIVELY DESIGNED** to go anywhere  
**AND MUCH MORE!**



**JOB & CAREER ACCELERATOR** provides vital support for job seekers. Its comprehensive collection of online job and career-related tools delivers everything individuals need to find, prepare for, apply to, and get hired into their ideal positions. Job seekers' lives can be changed when they use Job & Career Accelerator, because they'll hear "You're Hired," and turn their search into success.


**FOR FREE ACCESS, GO TO**



## Turn SEARCH into SUCCESS!

Whether it's searching for a job, the right career match, or the ideal college, this powerful platform gives individuals the tools they need to turn their searches into success.



Anytime, anywhere 

### FEATURED RESOURCES

#### FIND A CAREER MATCH

- ▶ Interest Assessment
- ▶ Skills Assessment

#### EXPLORE OCCUPATIONS

- ▶ More Than 1,100 Occupations
- ▶ Latest Government O\*NET Data on Wages and Salaries
- ▶ Green Economy Occupations
- ▶ In-Demand Occupations
- ▶ Military-to-Civilian Occupations
- ▶ Occupation Groups
- ▶ Career Snapshot Articles

#### SEARCH FOR JOBS AND INTERNSHIPS

- ▶ Millions of Current Job Postings
- ▶ Search by Job Type, Location, Interest, and More

#### TOOLS TO GET HIRED

- ▶ Resume Builder
- ▶ Letter Builder
- ▶ Interview Follow-Up and Thank You Letters
- ▶ Interview with Confidence Tutorial
- ▶ Networking and Informational Sample Letters
- ▶ 200+ Model Resumes with 25,000 Job-Specific Keywords

#### CAREER LIBRARY

- ▶ Downloadable eBooks (PDF format)

#### FIND A COLLEGE

- ▶ More than 3,600 schools
- ▶ Search by School Type, Selectivity, Majors, Enrollment, and more

#### MY CAREER DASHBOARD

- ▶ Organize and Track all Work
- ▶ Save Jobs, Resumes, and Cover Letters
- ▶ Create, Access, and Send Resumes and Letters
- ▶ Review Saved Job Opportunities

#### TARGETED GUIDANCE

- ▶ High School Students
- ▶ College Grads
- ▶ Entry-Level Job Seekers
- ▶ Transitioning Military
- ▶ Career Changers
- ▶ Experienced Job Seekers
- ▶ How to Fill Out a Job Application
- ▶ Expert Advice Library

#### IMPLEMENTATION

- ▶ Available as an add-on to LearningExpress Library and all PrepSTEP platforms
- ▶ Available as a standalone platform
- ▶ Integrates seamlessly for exceptional ease-of-use

Job & Career Accelerator version 4.0 is a 2011 SIIA CODiE winner in three categories